

**FACULTY OF MANAGEMENT**  
**BBA (CBCS) III Semester Examination, December 2023**  
**Subject: Human Resource Management**  
**Paper: 301**

**Time: 3 Hours**

**Max. Marks: 80**

**PART – A**  
**(Short Answer Type)**

**Note: Answer any five questions.**

**(5 x 4 = 20 Marks)**

1. Define HRM
2. What are the methods of recruitment?
3. Define Job evaluation
4. Differentiate between job specification and job description
5. Describe Career Planning
6. Describe On-the-job training
7. Differentiate between induction and orientation
8. What are the determinants of QWL?

**PART – B**  
**(Essay Answer Type)**

**Note: Answer all the questions.**

**(5 x 12 = 60 Marks)**

9. (a) Explain the operative functions of HRM.  
(OR)  
(b) What is the difference between Personnel management and Human resource management?
10. (a) What is Job Analysis? Explain the process involved in analyzing a job.  
(OR)  
(b) Explain various techniques used in job restricting.
11. (a) How do organizations assess the need for training? Explain different methods of training.  
(OR)  
(b) What is the impact of career planning on the productivity of employees?
12. (a) What is collective bargaining? Explain its importance and types.  
(OR)  
(b) What are the industrial disputes? Discuss different forms of industrial disputes and how are they handled.
13. (a) What is Organization culture? Describe its components.  
(OR)  
(b) What is the impact of quality of work life on the Organization Climate?

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